

## **Contest a Parking Citation**







If you wish to contest your parking citation you must do so within 30 days from the date the citation was issued. After 30 days have passed, a late fee will be added to the original fine amount and the window to contest the parking citation will be closed.

Once you file this form to contest your parking citation, your grievance will be reviewed by administration and a letter will be sent to your attention within 7-10 business days to the address provided below. The letter will state if you are being held "Liable" or "Not Liable" for the parking citation. Feel free to submit any evidence along with your paperwork to help justify your case.

If you do not agree with the decision made by administration, further instructions will be provided to you in the letter.

Section 1: Applicant In	formation		
Name:			
Street Address:			
City:	State:	Zip:	
Daytime Phone:		Email:	
Section 2: Parking Cita Citation Number:		Date Citation Issued:	
	the parking citation along wit		
ice use only below this line		□ Priors (Attach back-up) □ No Priors	
Date Received	Received by: Name	Linoto (retateri back ap)	
Date Reviewed	Reviewed by:	"Found Liable"	
mments:			